



Exam Registration Form

** This Exam Registration Form is **NOT** applicable for candidates who wish to take the Board's music exam in **Hong Kong**. Candidates wishing to take exam in Hong Kong must use the Exam Registration Form applicable for Hong Kong region.*

Vienna Music Examination Board

Read the "VMEB MUSIC EXAM HANDBOOK" before registering the exam (available at www.vmeb.org).

Complete this form in capital letters in English. Put a '✓' where appropriate

| PART 1 – Candidate Information | |
|--|---------------------------------|
| ▶ Surname (as shown in your ID card or passport) | _____ |
| ▶ Given name (as shown in your ID card or passport) | _____ |
| ▶ Date of Birth | ____ / ____ / ____ (DD/MM/YYYY) |
| ▶ ID Card no. / Passport no. | _____ |
| ▶ Country of Issue of ID Card / Passport | _____ |
| ▶ Corresponding Address | _____ _____ _____ |
| ▶ Contact Tel. no. (+ Country Code + Area Code + Telephone Number) | _____ |
| ▶ Email Address | _____ |

PART 2 – Examination Applying

* Select only ONE instrument and ONE grade level

| | |
|---------------------|--|
| Keyboard Instrument | <input type="checkbox"/> Piano |
| Stringed Instrument | <input type="checkbox"/> Violin <input type="checkbox"/> Viola <input type="checkbox"/> Cello <input type="checkbox"/> Double Bass <input type="checkbox"/> Harp <input type="checkbox"/> Classical Guitar <input type="checkbox"/> Acoustic Guitar <input type="checkbox"/> Electric Guitar |
| Wind Instrument | <input type="checkbox"/> Recorder <input type="checkbox"/> Flute <input type="checkbox"/> Oboe <input type="checkbox"/> Clarinet <input type="checkbox"/> Bassoon <input type="checkbox"/> Saxophone |
| Brass Instrument | <input type="checkbox"/> Horn <input type="checkbox"/> E-flat Tenor Horn <input type="checkbox"/> Trumpet <input type="checkbox"/> Cornet in Bb <input type="checkbox"/> Soprano Cornet in Eb <input type="checkbox"/> Flugelhorn <input type="checkbox"/> Trombone <input type="checkbox"/> Tuba <input type="checkbox"/> E-flat Bass <input type="checkbox"/> B-flat Bass |

| Level | Exam Registration Fee (EUR) |
|--|-----------------------------|
| <input type="checkbox"/> Elementarstufe (Elementary Grade) | EUR 45 |
| <input type="checkbox"/> Stufe (Grade) 1 | EUR 45 |
| <input type="checkbox"/> Stufe (Grade) 2 | EUR 45 |
| <input type="checkbox"/> Stufe (Grade) 3 | EUR 45 |
| <input type="checkbox"/> Stufe (Grade) 4 | EUR 45 |
| <input type="checkbox"/> Stufe (Grade) 5 | EUR 75 |
| <input type="checkbox"/> Stufe (Grade) 6 | EUR 75 |
| <input type="checkbox"/> Stufe (Grade) 7 | EUR 75 |
| <input type="checkbox"/> Stufe (Grade) 8 | EUR 75 |
| <input type="checkbox"/> TMPZ (Performance - TMPZ) | EUR 135 |
| <input type="checkbox"/> CPPZ (Performance Level - CPPZ) | EUR 135 |
| <input type="checkbox"/> SSPZ (Performance Level - SSPZ) | EUR 135 |

PART 3 – Declaration

I understand and undertake to abide by the relevant rules and regulations of Vienna Music Examination Board applicable to the Board's Music Exam. I confirm that all information provided by me are accurate and correct.

If candidate is below the age of 18, signature from candidate's parent / guardian / teacher is required.

Relationship with candidate: Parent Guardian Teacher

.....
Candidate's Signature

.....
Signature of candidate's parent/guardian/teacher

.....
Date

.....
Name of candidate's parent/guardian/teacher

.....
Date

IMPORTANT NOTES

Exam Venue

Candidates may choose to take the exam at any of the Board's exam centres in Vienna or overseas (except Hong Kong). Candidates wishing to take exam in Hong Kong must use the Exam Registration Form applicable for Hong Kong region, which is available from the Board's official website. Candidates must make pre-arrangement with their chosen exam centre before taking the exam.

| | |
|-----------------------------|---|
| Exam Centre: (Vienna) | Franz Schubert Konservatorium, Untere Viaduktgasse 16, Wien Mitte - Ecke Landstrasser Hauptstraße 5, 1030 Wien, Vienna, Austria |
| Exam Centres: (Overseas) | Overseas exam centres list available at the Board's official website. For enquiry, please contact the Board's International Exam Administration Office by email to international.admin@vmeb.org |

Exam Centre Fee

There will be additional fees charged by the Board's exam centres including (1) exam room rental fee; and (2) exam supervisor fee. Such fees vary between different exam centres and shall be paid by candidates to exam centre directly. Candidates are advised to confirm the exact amount of fees with their chosen exam centre before registering the exam. The Board shall not be held any liabilities and responsibilities on any fees paid by anyone to exam centres.

Exam Date

Candidates must take the exam on or before the exam due date shown in the "Exam Notification Letter". Exam due date is normally **6 months** from the issuance date of the Exam Notification Letter. It is recommended that candidates should contact their chosen Exam Centre immediately for reservation after receiving the Exam Notification Letter.

Exam Notification Letter

Exam Notification Letter will normally be issued to candidates **by email within 30 days** after receiving all the required registration documents and Exam Registration Fee. Please ensure that you have filled in your correct email address in this form. Contact the Board if you do not receive the Exam Notification Letter after 30 days. If you cannot find the Exam Notification Letter in your normal email inbox, check your Spam or Junk email folder before contacting the Board.

Exam Result and Certificate

A Statement of Results will normally be sent to candidates **by post within 60 days** after the examination. Certificate will only be issued to those candidates who have passed the examination, which will be sent together with the Statement of Results. Please ensure that you have filled in your correct corresponding address in this form.

*After completing this form, please send the (1) **required documents** and (2) **payment receipt by email** to international.admin@vmeb.org or **by post** to the address below:*

Graded Music Exam Division
 International Exam Administration Office
 Vienna Music Examination Board
 Room 101, 1/F, Kai Wong Commercial Building
 222 Queen's Road Central
Hong Kong

Required Documents for Exam Registration

1. [This Exam Registration Form](#)
2. Copy of candidate's ID card or passport bearing with candidate's photo

Payment Method

All payments made are non-refundable and non-transferrable. Payment shall be made by:

- [Credit card](#) or [PayPal](#) online in the Board's official website www.vmeb.org
- [Bank demand draft](#) in EUR currency payable to 'Vienna Music Examination Board Limited'
- [Telegraphic Transfer](#) (TT) in EUR currency. Contact the Board for TT/wire instruction

Corresponding Address

| | |
|----------|--|
| To: | |
| Address: | |
| | |
| | |
| | |
| Country: | |